

There are now **three** simple ways to pay for school travel on routes 841 & 841A.

1

Customers with access to **online home banking** should download the online registration form from our website at www.sullivanbuses.com.

In order to use online banking we will need to issue each pupil with a unique reference number. This number can then be used to set up your initial order and pay for your new ticket & any subsequent renewals. The unique number will also be printed on your ticket.

On the form you will be asked to enter your child's name, date of birth and year group. As the bill payer, we will need your details. Please select the ticket type. Either post or E-mail the form to us and we will issue you with a customer number from which you can make on-line payments. You should not make any payment until you have received a unique number and confirmation from us.

If you supply us with your e-mail address, we will keep you up to date with service changes as and when they take place. We will also e-mail you with service updates in the event of adverse weather. We will not share your e-mail details or phone details with any other party.

Sullivan Buses cannot/will not make any direct deductions from your bank account. All payments will need to be initialised by you. We will not complete your order until payment is made. Your pass/es will then be sent out by post. For security reasons we regret that passes cannot be distributed on the bus.

Online Banking

2

Or:

Alternatively tickets can be ordered **by post**. Please download the Season Ticket Leaflet from our website or collect one from our driver. Complete the form and send the required payment to our offices at South Mimms (full address below). Please make cheques payable to **Sullivan Bus & Coach Ltd**

The process is similar to above, please complete the form giving all the details necessary. If you are unsure of the pickup/set down places, please consult the map attached or call us on 01707 646 803.

We will print the ticket and post it to your home address.

Please allow at least ten working days for orders by post.

By Post

3

Or:

Tickets can be purchased **in person** from our South Mimms Offices during normal office hours. We accept cash, cheque and most major credit cards. Please call us on 01706 646 803 before making a personal visit as it can take some time to print off individual passes.

Please make cheques payable to **Sullivan Bus & Coach Ltd**

Our offices are at South Mimms Services. Follow the signs to HGV fuelling, we are adjacent to the Truckstop & Scania's. Our location map is shown on page 3.

The office is open during normal traffic hours (06:00 – 18:00 M-F and 06:00 – 16:00 Saturday and at certain times on Sundays & Bank Holidays). However ticket printing can only take place between 09:00 & 16:00hrs M-F. Therefore if you need to collect your ticket outside these times please give us a call first so we can pre-print the pass to avoid a wasted journey.

Counter

Please note – we do not need passport sized photographs. Pupils aged 11 and above should have a HCC SaverCard. This will act as sufficient ID should we need to identify the holder. Pupils under 11 can use other forms of ID such as school books, school diary etc. SaverCards are available from HCC (www.hertsdirect.org/saverCard)

Season Ticket Rates	CHILD SINGLE FARES £	SPRING TERM 2012			SUMMER TERM 2012		
		FULL TERM £	FIRST HALF £	SECOND HALF £	FULL TERM £	FIRST HALF £	SECOND HALF £
Borehamwood, South Mimms & Potters Bar	1.40	137	77	68	130	54	84
All adult fares (or pupils not holding SaverCards) are double above fares							

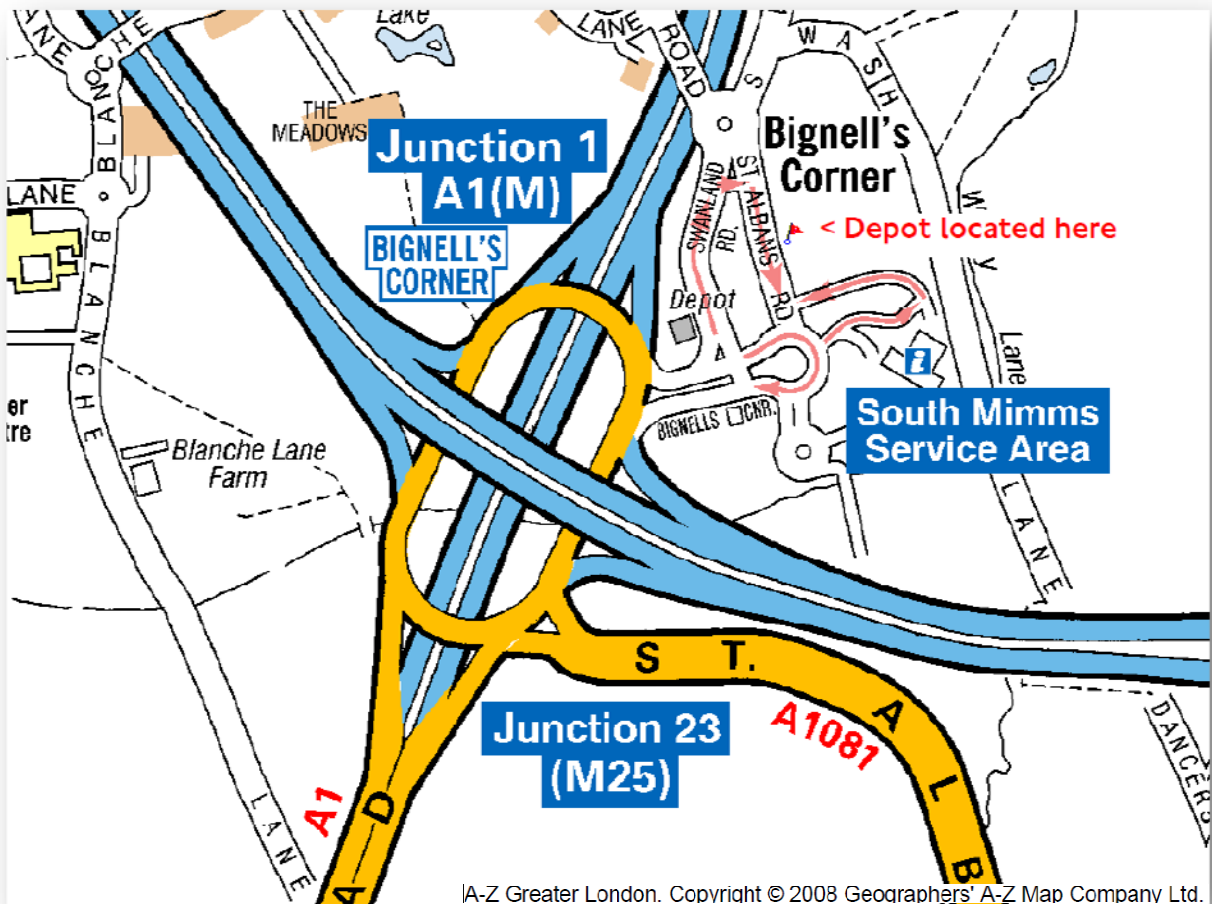
Passes valid on routes 841 & 841A are valid on schooldays on route 398 between Potters Bar and Borehamwood.

Sullivan Bus & Coach Ltd, Deards House, St Albans Road, Potters Bar, Herts. EN6 3NE

Terms and condition for School season tickets

1. The ticket is not transferable and is only valid for use by the person named.
2. The ticket can be used on Chancellors School routes 841, 841A and route 398 between Borehamwood & Potters Bar.
3. The ticket must be shown to the driver on every journey and must be produced on demand to an official of Sullivan Buses or St Michael's School.
4. If the ticket is not produced on any journey then the appropriate single fare is payable. No refunds will be made.
5. A ticket is not valid if it has been altered or defaced in any way.
6. The loss of a season ticket must be reported immediately in writing or by email to Sullivan Buses. Only one duplicate ticket will be issued each term. A fee of £10 is payable for a replacement ticket.
7. Refunds will be considered for any unused or partially used season tickets. The amount of refund will be calculated from the date the ticket is received at Sullivan Buses office.
8. Season tickets are issued subject to Sullivan Buses' Conditions of carriage.
9. Sullivan Buses will not accept liability for the consequences arising from (i) journeys that do not operate in accordance with the published timetable, (ii) the shortage of accommodation in any vehicle, (iii) detention; delay or non-operation of a journey for whatever reason; (iv) failure to provide a relief vehicle.
10. Sullivan Buses will consider any complaints about its services in a fair and objective manner and will respond to all complainants.
11. Sullivan Buses will work closely with St Michael's School in the operation of these services and will ensure the school is informed as soon as possible of any operational difficulties and told in advance of any proposed changes.
12. Parents and guardians will ensure the good behaviour of their child travelling to and from school and accept that travel facilities may be withdrawn (permanently in severe cases) for bad behaviour.
13. A season ticket may be forfeited and renewal refused if there is any breach of these conditions.
14. Sullivan Buses will not pass any information as a result of these transactions to a 3rd Party.
- 15) Pupils 11 and over must hold a Hertfordshire Saver Card to be eligible for half fares. Application forms are available from the Hertfordshire County Councils website www.hertsdirect.org/savercard.

How to find us



Please park in spaces marked Sullivan Buses. Do not park on main service area site. Parking charges apply!

841 & 841A

Borehamwood, South Mimms & Potters Bar to Chancellors School

Mondays to Fridays	Service Restrictions	M-F	SDO	SDO	Child Fare
		398 #	841	841A	
Zone	Notes				
1	Elstree & Borehamwood Rail Stn Stop A	712	-	-	£1.40
	Borehamwood, Tesco (Stop B)	717	-	-	
	\$ Borehamwood, Elstree Studios (nr)	718	-	-	
	\$ Borehamwood, Civic Offices (opp)	718	-	-	
	\$ Borehamwood, Studio Way (opp)	719	-	-	
	\$ Borehamwood, Warwick Road (W-bound)	720	-	-	
	South Mimms, Service Area (S-bound)	724	-	-	
	\$ South Mimms, Greyhound Lane (opp)	725	-	-	
	South Mimms, St Giles Avenue (opp)	747	-	-	
	\$ South Mimms, Cecil Road (NE-bound)	732	-	748	
	\$ Potters Bar, Wroxham Gardens (opp)	733	-	750	
	\$ Potters Bar, Furzeield Centre (nr)	734	-	751	
	Potters Bar, Cranborne Road (adj)	735	-	752	
	\$ Potters Bar, Laurel Avenue (nr)	736	-	754	
	\$ Potters Bar, Darkes Lane (nr)	738	-	756	
Potters Bar, Potters Bar Railway Station (Stop C)	739	>>>>	758		
\$ Potters Bar, Byng Drive (opp)	-	-	758		
\$ Potters Bar, The Avenue (nr)	-	-	759		
\$ Little Heath, Mount Grace School (opp)	-	-	801		
\$ Potters Bar, Tesco (o/s)	758	-	-		
\$ Potters Bar, Cask & Stillage (opp)	800	-	-		
Potters Bar, Bus Garage (o/s)	802	-	-		
\$ Little Heath, Quakers Lane (nr)	803	-	-		
\$ Little Heath, Church Road (nr)	805	-	802		
\$ Swanley Bar, Swanley Bar Lane (nr)	808	-	805		
\$ Brookmans Park, Myrms Drive (nr)	810	-	807		
Brookmans Park, Chancellors School (o/s)	815	-	812		

Mondays to Fridays	Service Restrictions	SDO	F	SDO	M-	SDO	Child Fare
		841A	841A	841A	841		
Zone	Notes						
1	Brookmans Park, Chancellors School (o/s)	1510	-	-	-	-	£1.40
	\$ Brookmans Park, Myrms Drive (opp)	1512	-	1512	-	1514	
	\$ Swanley Bar, Swanley Bar Lane (opp)	1514	-	1514	-	1516	
	\$ Little Heath, Hatfield Road (nr)	1516	-	1516	-	-	
	\$ Little Heath, Mount Grace School (o/s)	1517	-	1517	-	-	
	\$ Potters Bar, The Avenue (opp)	1518	-	1518	-	-	
	\$ Potters Bar, Byng Drive (adj)	1519	-	1519	-	-	
	Potters Bar, Potters Bar Railway Station (Stop C)	1520	-	1520	-	-	
	\$ Little Heath, Heronfield (nr)	-	-	-	-	1519	
	\$ Little Heath, Quakers Lane (opp)	-	-	-	-	1520	
	Potters Bar, Bus Garage (opp)	1522	-	-	-	1522	
	\$ Potters Bar, Cask & Stillage (adj)	-	-	-	-	1523	
	\$ Potters Bar, Tesco (opp)	-	-	-	-	1525	
	\$ Potters Bar, Darkes Lane (opp)	-	-	-	-	1528	
	\$ Potters Bar, Laurel Avenue (opp)	1523	-	1523	-	1530	
Potters Bar, Cranborne Road (opp)	1525	-	1525	-	1532		
\$ Potters Bar, Furzeield Centre (opp)	1525	-	1525	-	-		
\$ Potters Bar, Wroxham Gardens (nr)	1526	-	1526	-	-		
\$ South Mimms, Cecil Road (SW-bound)	1528	-	1528	-	-		
South Mimms, St Giles Avenue (adj)	1530	-	1530	-	-		
\$ South Mimms, Greyhound Lane (opp)	1530	-	-	-	-		
South Mimms, Service Area (S-bound)	1532	-	-	-	-		
\$ Borehamwood, Warwick Road (W-bound)	1538	-	-	-	-		
\$ Borehamwood, Studio Way (opp)	1539	-	-	-	-		
\$ Borehamwood, Civic Offices (opp)	1539	-	-	-	-		
\$ Borehamwood, Elstree Studios (nr)	1539	-	-	-	-		
Borehamwood, Tesco (Stop B)	1540	-	-	-	-		

= passes for route 841/841A are valid on route 398 between Potters Bar & Borehamwood

SDO Hertfordshire Schooldays only
 Time at this stop is indicative. You are advised to be at any stop several minutes before the times shown

F Fridays Only

M-Thr Monday - Thursday

M-F Monday - Friday

Route 398 operates via Clare Hall & South Mimms Village

>>>> Through passengers should change to the 841A at Potters Bar Stn

On Fridays and days when Yavnah College is closed, route 841A will terminate at South Mimms. Customers for Borehamwood should use route 398 from Potters Bar Station due 15:33

Local fares apply to routes 841A & 398 between Little Heath and Borehamwood